

The Andover Council on Aging Board (COAB) met in regular session on Thursday, November 13, 2014 at 8:00 am at The Center at Punchard, 30 Whittier Court, Andover, MA.

Chair Don Robb called the meeting to order at 8:01 am and on

ROLL CALL: Present were Don Robb, Ann Grecoe, Mike Roli, Kaye Devanna, Joan Fox, Margaret O'Connor, Jane Gifun, Ken DeBenedictis and Joe Ponti. Absent was Stuart McNeil.

Also present were Kathy Urquhart, Director of Elder Services; Donna Morse, Executive Secretary of Elder Services; Paul Materazzo, Town Planner; Glenn Wilson, Assistant Director of Youth Services; Joe McElwee, Capitol Seniors Housing; Shawn Bertram, Northbridge Companies; Atty. John Smolak; Linn Anderson, FinCom Liaison; Steve Fink; Claudia Bach; Tina Girdwood and Julia Frasier, Andover High School Intern to CD&P.

### **Minutes**

On Motion by Jane Gifun, which was seconded by Ann Grecoe, it was voted to accept the minutes as amended. On VOICE VOTE the motion was declared as PASSED UNANIMOUSLY.

### **Director's Report**

The Board asked questions and shared feedback regarding the online registration that started November 10<sup>th</sup>. The Board would like to revisit the subject at the January meeting, before the next registration period.

### **Old Business**

Youth Center – Assistant Director Glenn Wilson updated the Board regarding the Youth Center project. The building will be weather tight by the end of November and is expected to be ready by mid- to end of March 2015.

Tax Relief – Mike Roli reported that he and Joe Ponti are trying to set up a meeting with Rep. Jay Kaufman, DOR Committee.

Ethics - Don Robb reminded the Board members that when speaking in public they need to make it clear as to whether they are speaking as private citizen or for the COAB. Before speaking for the Board, there must be a discussion by the Board.

### **New Business**

MCOA Conference – Jane Gifun reported that she had attended all three days of the MCOA Conference and attended many interesting sessions. While there she met someone who would be willing to come to talk with the COAB and the Andover Senior Community Friends about fundraising. Many felt this would be a good idea. While Jane reported that the first hour is free, she did not know what additional hours would cost. A MOTION was made by Margaret O'Connor to have one meeting with the Friends to discuss the idea of have a joint fundraising workshop. The Motion passed unanimously. Jane also reported that she had attended a session on accreditation and stated that the Board needs to think long and hard about this project. It was decided that they should probably wait until after the needs assessment survey is completed. Kathy Urquhart reported that the post cards for the survey are due to go out next week and there will be something on the front page of the December newsletter.

Elm Street Development – Attorney John Smolak introduced John McElwee of Capitol Seniors Housing and Shawn Bertram of Northbridge Companies. They explained the assisted living senior housing building project being proposed for 139 – 143 Elm Street. They explained that it will be apartment style living and memory care in a three story building with a 30,000 square foot footprint. They stated that there is a Planning Board hearing on November 25 at 7 pm.

Mapping Vision Workshop - Town Planner Paul Materazzo presented the members with 2 maps of the Railroad Street area. The Board broke up into two groups and created their vision for the area. Both teams had similar visions of wanting retail, restaurants, walking trails and open space, and affordable housing. These two maps will be added to the Planning Board presentation scheduled for November 25 at 7 pm.

On Motion of Don Robb, and seconded by Ann Grecoe, the meeting adjourned at 10:08 am.

The next regular meeting is December 11, 2014

Respectfully Submitted,  
Donna Morse  
Recording Secretary